



BELKNAP COUNTY COMMISSIONERS

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David DeVoy
Chairman
Sanbornton

Glen Waring
Vice-Chairman
Gilmanton

Hunter Taylor
Clerk
Alton

Commission Meeting Minutes
October 24, 2019

In Attendance: Commissioners David DeVoy, Hunter Taylor, and Glen Waring. Also in attendance was Debra Shackett, County Administrator.

Non-public per RSA 91-A:3, II (a): M/DeVoy to enter non-public per RSA 91-A:3, II (a) for personnel reasons. County Administrator Shackett called roll: Waring-Y, DeVoy-Y and Taylor-Y. At 5:17pm the Board entered non-public session.

M/Waring to leave non-public session and return to public session, S/Taylor. County Administrator Shackett called roll: Waring-Y, DeVoy-Y and Taylor-Y. At 6:13pm the Board returned to public session.

Minutes: M/Waring to approve the minutes, S/Taylor. Unanimous. **Motion passed.**

Calendar: There was no discussion.

Previously Signed Documents: M/Taylor to ratify the previously signed documents, S/Waring. Unanimous. **Motion passed.**

| Previously Signed Documents | |
|-----------------------------|---------------------------|
| Document Date | Document |
| 10/2/2019 | Payroll & A/P Manifest |
| 10/9/2019 | Payroll & A/P Manifest |
| 10/10/2019 | Courthouse lease document |
| 10/17/2019 | Payroll & A/P Manifest |

Departmental Update-Restorative Justice: The Board reviewed the report submitted by Restorative Justice Director Michael MacFadzen. Commissioner DeVoy offered to have him attend the next meeting if he would like.

Accept Grant Award-Dept. of Corrections: Superintendent Keith Gray requested the Board accept the CTE grant. He stated they were awarded \$55,770. M/Waring to accept the award, S/Taylor. Unanimous. **Motion passed.**

Award Contract-Dept. of Corrections: Superintendent Gray requested the Board award the three contract to AIMG. There was a discussion about the different options for medical services provider. M/Waring to accept Superintendent Recommendation, S/Taylor. Unanimous. **Motion passed.**

Transfer Request: There is no longer a need for the transfer request due to further review of the budget the department will be within its budget.

Financial Update: Accounting Manager Lori Sharp reviewed the financial reports. Any large variances were noted.

Accept Donations: Nursing Home Administrator Shelley Richardson requested the Board approve the two donations received. M/Waring to accept the donations, S/Taylor. Unanimous. **Motion passed.**

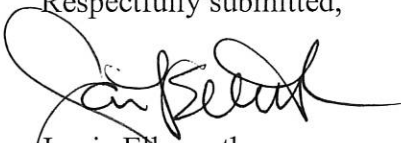
Policy revisions: Incentive Pay & Meal Cost: Nursing Home Administrator Richardson explained the requested changes to the incentive payment and answered questions from the Board. M/Taylor approve policy that was handed out, S/Waring. Unanimous. **Motion passed.**

Nursing Home Administrator Richardson suggested staff meal cost be changed to \$2.50 or more. There was a discussion on the cost of meals. M/Taylor to increase to the cost of staff meals to \$2.50, S/Waring. Unanimous. **Motion passed.** The effective date will be December 1st to give staff notice.

Public Comment: There was no public comment.

Adjourn: M/Taylor to adjourn at 6:50 pm, S/Waring. Unanimous. **Motion passed.**

Respectfully submitted,



Jamie Ellsworth
Administrative Assistant