



BELKNAP COUNTY COMMISSIONERS

34 County Drive
Laconia, NH 03246
Phone (603) 527-5400
Fax (603) 527-5409

David DeVoy
Chairman
Sanbornton

Glen Waring
Vice-Chairman
Gilmanton

Hunter Taylor
Clerk
Alton

Commission Meeting Minutes
November 7, 2019

In Attendance: Commissioners David DeVoy, Hunter Taylor, and Glen Waring. Also in attendance was Debra Shackett, County Administrator.

Minutes: M/Taylor to approve three sets of minutes, S/Waring. Unanimous. **Motion passed.**

Calendar: There was no discussion.

Previously Signed Documents: M/Taylor to ratify the previously signed documents, S/Waring. Unanimous. **Motion passed.**

Previously Signed Documents	
Document Date	Document
10/23/2019	Payroll & A/P Manifest
10/24/2019	CTE Grant
10/31/2019	Payroll & A/P Manifest

Departmental Update-Registry of Deeds: Registry of Deeds Judy McGrath provided the board with an update. Commissioner Waring asked how the book restoration project came out. Registry of Deeds McGrath stated they came out great. There was a discussion about the part-time wages.

Courthouse lease extension: County Administrator Debra Shackett reviewed the Courthouse lease extension for an additional 12 months with 1% increase. The Board had previously approved a 6 month lease extension. The Board agreed to approve the lease with a 2% increase.

Position reclassification-Corrections: Superintendent Keith Gray requested the Board reclassify the Program Director position. The positions work load increased dramatically with the implementation of the CORE program and a part-time assistant. County Administrator Shackett stated if the Board approves the reclassification then a request will be made to the Union. M/Waring to approve the request, S/Taylor. Unanimous. **Motion passed.**

Other: Sheriff Moyer requested the contracted amount with the Town of Northfield be reduced by \$10,900. This would be done so repairs can be made to a radio tower. He stated it would

affect the revenue line for 2020. M/Taylor approve the Sheriffs' request for the reduction of the billing for dispatch not to exceed \$10,900, S/Waring. Commissioner Waring asked that wording be added that this is a one-time adjustment. Unanimous. **Motion passed.**

Public Comment: There was no public comment.

Adjourn: M/Taylor to adjourn at 5:43pm, S/Waring. Unanimous. **Motion passed.**

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Jamie Ellsworth', with a large, stylized flourish extending to the right.

Jamie Ellsworth
Administrative Assistant