



BELKNAP COUNTY COMMISSIONERS  
34 County Drive  
Laconia, NH 03246  
Phone (603) 527-5400  
Fax (603) 527-5409

**Peter Spanos**  
Chairman  
Laconia

**Glen Waring**  
Vice-Chairman  
Gilmanton

**Stephen Hodges**  
Clerk  
Alton

## Commission Meeting Minutes March 4, 2024 ~ 5:15pm

**Commissioners Present:** Chair Peter Spanos, Vice Chair Glen Waring, Commissioner Stephen Hodges. Also in attendance was Debra Shackett, County Administrator. The meeting was called to order by Chair Spanos at 5:15 pm.

**Pledge of Allegiance:** The Commission recited the Pledge of Allegiance.

**Minutes:** Motion by Vice Chair Waring to approve the meeting minutes from February 26, 2024 as written. Second by Commissioner Hodges 3 - 0. **Motion passed.**

**Calendar:** Commissioners reviewed upcoming dates. A reminder of the County Executive Committee & Delegation Meeting tomorrow, 03/05/24 at 6:00pm and 6:30pm.

**Previously Signed Documents:** Motion by Commissioner Hodges to accept previously signed documents as presented. Second by Vice Chair Waring. 3 - 0. **Motion passed.**

<u>Document Date</u>	<u>Document</u>
2/28/2024	Payroll & Accounts Payable Manifest

**Department Update, Maintenance:** Facilities Director Jon Bossey reviewed projects in process to include the AC for the middle of the jail (starts 03/18/24), solar array system (waiting on Eversource inter-connection study), renovations in courthouse basement (GMP ready for 03/18/24 Commission meeting), window replacements (98% complete), roof replacement over Nursing Home and Jail (waiting for manufactures inspection & warranty certs.) and new access control system (80% complete) to name a few. Director Bossey reported the RFPs for asphalt maintenance have been advertised to get on a summer/fall calendar for the work. Recently, a transformer failed at the courthouse, which required the hiring of an electrician on an emergency basis (\$1823) after normal business hours to help tie-in the new transformer. Director Bossey said Northeast Electrical did an excellent job for the County on this. Another unanticipated expense (\$6181) was for the roof top units (RTUs #3 & #5) with cracked heat exchangers. Director Bossey reported the department is fully staffed and once the budget is passed, he will begin the RFP process for replacing four exterior doors for the jail, new carpeting at the courthouse in probation and parole,

generator access platform and new radio fire boxes for the courthouse, jail, and Nursing Home. Director Bossey anticipates having the GMP (guaranteed maximum price) from Bauen for the Architect and County to review and hopefully present at the 03/18/24 Commission meeting. Director Bossey answered the Boards questions; they commended him for his hard work on the many ARPA projects.

**Financial update:** Finance Director Lori Sharp provided the Commissioners with an updated 2024 cash flow projection spreadsheet, which added the ARPA projects funding back in as requested by Commissioner Waring. Discussion ensued. Commissioners thanked Director Sharp for the updated projections.

**Other business - Gunstock Recreational Area:** Commissioner Spanos spoke with Doug Lambert, Chair of the Gunstock Area Commission recently. As discussed at previous Delegation meeting, the bill that was proposed (HB1414) by Representative Comtois proposing an increase in the percentage Gunstocks pays the county would be damaging to Gunstocks operations. It has been a tough season for Gunstock with the less than desirable weather conditions.

**Public Comment:** There was none.

**Adjourn:** The meeting adjourned at 5:45 pm.

Respectfully submitted,  
*Angela Bovill*  
Executive Assistant