

Budget Review Committee
Meeting Minutes
1/17/2024

Members Present: Representatives Bogert, Bean, Bordes, Coker, O'Hara, Huot
Also present: Debra Shackett, County Administrator Angela Bovill, Executive assistant,
Commissioner Hodges & Spanos.

Absent: Representatives Harvey-Boulia

3:01PM Chairman Bogert commenced the meeting.

Motion made to table approving 1/10 meeting minutes by Rep. Coker seconded by O'Hara
motion passed 5-1 on voice vote Huot voting against.

Budget review committee met with Jon Bossey, Facilities Director to discuss county
maintenance department budget.

Recommended adjustments:

Dental insurance 52140: increased from \$585 to \$1,753 per updated numbers from open
enrollment.

Electricity 54100: reduced from \$200,000 to \$190,000.

Heating oil 54110: reduced from \$115,000 to \$93,000.

Water & sewer 54120: reduced from \$40,000 to \$36,000.

Travel 56130: reduced from \$500 to \$200

Vehicle Maintenance 56600: Reduced from \$6,000 to \$3,000

General operating supplies 56100: reduced from \$15,500 to \$0. Due to duplication of expense.

Capital projects discussed with county maintenance.

Bottom line expenses total \$985,313 a decrease of \$53,632 from the commissioner's budget of
\$1,038,945.

Discussed Health and Human Services line with County Administrator Debra Shacket and made
no changes.

Budget review committee met with Mike MacFadzen to discuss restorative justice department.

Recommended adjustments:

Sick Time Incentive 51510: Increased to \$434 due to year end expense.

Bottom line expense total \$174,674 an increase of \$434 from the commissioner's budget of \$174,240.

Budget review committee discussed with County Administer Debra Shackett

Recommended adjustments:

County Convention line 14110:

Meeting notices 56105: increased from \$650 to \$1,000.
To reflect actual expenses.

Travel 56130: Increased from \$1,800 to \$1,900
To reflect actual expenses.

County administration 14130:

Legal services 53200: Reduced from \$10,000 to \$5,000.
Printing 55500: Reduced from \$450 to \$0.

Meeting recordings 56106: Reduced from \$2,500 to \$2,000 to reflect actual bill.

IT 14135:

New equipment 56680: Increased from \$20,000 to \$34,602 to move IT expenses from sheriffs' budget to IT budget for equipment grant.

Finance

Health opt off 51500: Increase 8,330. Corresponding with a reduction in health insurance line 52100 of \$11,135 to reflect open enrollment numbers.

Adjourned at 5:30 PM

Prepared by: Matt Coker, Clerk