

## **Meeting Minutes for the Executive Committee – December 27, 2021, at 1:00 p.m.**

Chair Howard called the Belknap Executive committee meeting to order at 1:00 p.m. on the above date at 34 County Drive, Laconia, NH.

In attendance: Rep. Howard, Rep. Comtois, Rep. Sylvia, Rep Silber

Pledge: Rep. Silber

M/Rep. Silber S/Rep. Howard – approve minutes of Nov 16, 2021 – unanimous

### **COUNTY CONVENTION – Department 014110**

M/Rep Silber S/Rep Comtois - motion to add \$15,000 to legal line (014110-53200) – unanimous

M/Rep Comtois S/Rep Sylvia – increase travel (014110-56130) \$1,800 – unanimous

### **COUNTY ADMINISTRATION – Department 014130**

M/Rep Silber S/Rep Sylvia – motion to reduce FT wages (014130-51100) at \$200,000 – motion fails – tie vote

M/Rep Silber S/Rep Sylvia – motion to reduce OT wages (014130-51400) at \$2,000 – unanimous

M/Rep Silber S/Rep Comtois – motion to reduce employee recognition (014130-52280) to \$1,000 – unanimous

M/Rep Silber S/Sylvia - motion to reduce legal services (014130-53200) line to \$0.00- motion passes 3 to 1 – Rep Howard

M/Rep Silber S/Comtois - motion to reduce the printing (014130-55500) line item to \$200 – unanimous

### **CORRECTIONS – Department 014230**

144 beds total – 58 beds as of today in the maximum side of security

Full staff currently with 1 retirement at the end of December 2021

In June, due to a new contract with a private company 3 FT positions were eliminated

M/Rep Sylvia S/Rep Silber – reduce OT (014230-51400) line to \$80,000 -unanimous

M/Rep Comtois S/Rep Silber – reduce FT (014230-51100) line to \$1,900,000 – unanimous – replacing position #51 which is a higher pay with a lower pay

M/Rep Silber S/Rep Comtois – reduce employee recognition (014230-52280) to \$0.00 – motion passes 3 to 1 – Rep Sylvia

Workers Compensation – a complete review was done to make sure the allocations were correct, something not done in previous years

M/Rep Silber S/Rep Sylvia motion to reduce Dietary Services (014230-53915) line item to \$188,000 - unanimous

M/Rep Silber S/Rep Comtois – motion to reduce Core supplies (014230-56001) to \$1,500 – unanimous

M/Rep Silber S/Rep Sylvia – motion to reduce program costs (014230-56005) to \$5,000 – unanimous

M/Rep Silber S/Rep Comtois – motion to reduce training to \$15,000 (014230-56110) - unanimous

M/Rep Silber S/Rep Sylvia – motion to reduce travel (014230-56130) to \$1,000 – unanimous

M/Rep Silber S/Rep Howard – motion to reduce garden supplies (014230-56500) to \$1,000 – unanimous

M/Rep Comtois S/Rep Silber -motion to reduce new equipment (014230-56680) line to \$12,000 – unanimous

M/Rep Comtois S/Rep Silber – motion to reduce vehicle lease (014230-57600) to \$11,018 – motion passes 3 to 1 – Rep Howard

M/Rep Sylvia S/Rep Silber – motion to reduce uniforms (014230-56115) to \$9,000 – unanimous

M/Rep Comtois S/Rep Silber – motion to reduce temporary housing (014230-53704) to \$2,500 – unanimous

#### **COUNTY ADMINISTRATION- Department 014130**

M/Rep Silber S/Rep Sylvia – motion to reduce dues & subscriptions line to \$7,500 (014130-55600) – motion passes 3 to 1 – Rep Comtois

M/Rep Silber S/Rep Sylvia – motion to reduce travel (014130-56130) to \$250 – unanimous

M/Rep Silber S/Rep Comtois – motion to reduce office supplies (014130-56200) to \$500 – unanimous

M/Rep Comtois S/Rep Silber – motion to reduce professional development (014130-56110) to \$2,000 – unanimous

#### **FINANCE – Department 014150**

Accounting Manager title changed to Finance Director

M/Rep Comtois S/Rep Silber – motion to reduce PT wages (014150-51200) to \$15 – unanimous

M/Rep Comtois S/Rep Silber – motion to reduce travel (014140-56130) to \$25 – unanimous

M/Rep Comtois S/Rep Silber – motion to reduce postage (014150-56250) to \$1,000 – unanimous

M/Rep Comtois S/Rep Silber – motion to reduce office supplies (014150-56200) to \$1,500 – unanimous

M/Rep Comtois S/Rep Sylvia – motion to adjourn 4:50 p.m.