

Meeting Minutes for the Executive Committee – November 6, 2019

Chair Howard called the Executive Committee meeting to order at 6:05 pm. on the above date at 34 County Drive, Laconia, NH. Representative Comtois let the pledge of allegiance.

In Attendance: Rep. Howard, Rep. Sylvia, Rep. Comtois, Rep Spanos

Absent: Rep Huot, Rep Aldrich, Rep. Lang

Motion to approve Minutes M/Rep. Sylvia, S/Rep. Spanos – 8.07.2019 – unanimous

Revenues

Sheriff Dept. – will not receive more grant money but have several grants in pipeline that will be presented in the 2020 budget.

Nursing Home – receiving more Medicaid B patients

Expenses

County Attorney

Spots Terminal – never get a bill for it from the State

Finance

Wages – Full Time – they understated amount needed in budget

Registry of Deeds

Postage – believes it is charged quarterly – number was higher at August meeting Why? – as the County Attorney's office uses postage it is charged back to his department – How often is the adjustment made – monthly – Quarterly rental fee is \$98

PT Wages – she is only using person on busy weeks

County Maintenance

Cleaning services – why does it show we are going to go over budget by \$800? If we keep on spending the monthly amount, they will be at \$11,538

Contracted Services – for various items listed in the budget

FT Wages - we will be over \$400

Water and Sewer bill is going down due to reduced usage at the Corrections Facility

Heating Fuel going over a little – natural gas – Electric is going down

Building & Improvements – last \$4,900 will be spent – on what?

Vehicle R & M – older dump truck

Sheriff

FT Wages – they just noticed mid-2019 that the Sheriff Admin Front Desk and Civil Clerk have always been classified to the wrong account

Court Security – due to elevator issues they needed to bring in more security

Why is there a high volume for the medical – cannot answer why, it is due to corrections dept as they are the transport

FT Dispatchers – short 1 FT dispatcher - using PT people to fill vacancies

Contracted Services – running over – IMC (computer system) they had arrangements with a company, and received an unexpected invoice was sent from prior year that they owed.

Investigative Supplies – expect a purchase before end of year for stock

Travel – Expedition – extraditing – just picked up someone from VA

Vehicle R & M – see Aug minutes

Correction

Staffing level – multiple vacancies – 1 CO – holding to about 80 inmates – only 22 people in jail are sentenced the rest are pre-trial

Training – comfortable with YE projections and is planning to spend budget amount

New Equipment – he is going to be over budget – he is buying a special device for restraining inmate

HHS

DHHS – when State budget was adopted – we budgeted for a 5% increase it was about 8%

NH Admin

Bed Tax – related to revenues – Pro Share money – the more we bring in the more we are taxed

NH Maintenance

New Equipment

Unexpected purchase due to water quality – regarding new rules

Commissioner believes it is okay to go over budget as it is still part of the NH

NH – Nursing

Vacancies – 17

Employee changed health care coverage

SURPLUS – 1M - \$500k – Pro-Share - \$150K – Contingency

M/Rep. Comtois S/Rep. Sylvia to adjourn 7:04 p.m.