



(2022-5)  
5194021

**POSITION VACANCY ANNOUNCEMENT**  
**BELKNAP COUNTY**

<b><u>Position Title</u></b>	<b><u>Labor Grade</u></b>	<b><u>Starting Salary Range</u></b>	<b><u>Department/ Division</u></b>	<b><u>Posting Date</u></b>	<b><u>Work Shift</u></b>
Hairdresser	6	\$15.30 - \$21.15	Nursing Home	2/9/2022	24 hours

**SPECIAL INSTRUCTIONS:**

**Closing Date for submitting Application:** An application is required and may be completed by going to the County's website [www.belknapcounty.org](http://www.belknapcounty.org) clicking on the "Employment" tile and "Apply on-line". Resumes are encouraged but will not serve as a replacement for the required application. Questions contact: Deb Laflamme, Human Resources, 34 County Drive, Laconia, NH, 03246; Phone 603-729-1245. Position will remain open until filled.

**GENERAL SUMMARY:**

- ◆ Under the general supervision of the Activities Director, cares for male resident's hair and beards/mustaches and for female resident's hair.

**ESSENTIAL JOB FUNCTIONS:\***

- ◆ Washes, cuts, styles, perms sets and dries resident's hair.
- ◆ Maintains beauty shop equipment and orders all supplies. Maintains a clean and orderly shop.
- ◆ Sets up appointments for residents and gives to staff for daily assignments.
- ◆ Attends in-services or conferences as necessary and required to keep abreast of the latest techniques and equipment.

**OTHER DUTIES AND RESPONSIBILITIES:**

- ◆ Performs other related duties as required.

**SKILLS/EXPERIENCE/TRAINING REQUIRED:**

- ◆ Duties require completion of a high school diploma or GED and graduation from a beauty school with a current New Hampshire Cosmetologist license. One year's experience in the beauty care field and experience with management of a shop required. Previous work with Geriatric residents preferred.
- ◆ Ability to speak, read, writes and follows instructions.

**SUPERVISORY RESPONSIBILITY:**

- ◆ This position has no supervisory responsibilities.

**WORKING CONDITIONS/PHYSICAL DEMANDS:**

- ◆ This position is exposed to indoor and outdoor environments and may be subject to extreme variations of temperature, noise, odors, bloodborne pathogens, and physical, chemical and respiratory hazards.

Balancing, crouching, grasping, pulling, reaching, and stooping are required. An individual in this position will be required to carry or lift weights from 25-34 pounds.

*The above statements are intended to describe the general nature and level of work being performed by people assigned to do this job. The above is not intended to be an exhaustive list of responsibilities and duties required. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.*

**\*External and internal applicants, as well as position incumbents who become disabled as defined under the Americans With Disabilities Act, must be able to perform the essential job functions (as listed) either unaided or with the assistance of a reasonable accommodation to be determined by management on a case by case basis.**

*This job description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer, as the needs of the employer and requirements of the job change.*

**FOR ADDITIONAL INFORMATION INQUIRE AT THE HUMAN RESOURCES OFFICE,  
34 COUNTY DRIVE, LACONIA, NEW HAMPSHIRE 03246**

### **GENERAL PROVISIONS**

In the event the County determines applicants are equally qualified and a County Employee seeks by promotion to fill this vacancy, preference will be given to County Employee.

Position postings not carrying a specific closing date under Special Instructions may be closed without notice after five working days.

In the event the County determines applicants are equally qualified after the oral interviews, and an applicant has furnished proof of entitlement with his/her application, a veteran shall receive preference in hiring related decisions.

"An Equal Opportunity Employer M/F/DP/V"